

**Cobre Consolidated School District
G-Suite for Education
Parent or Guardian
Consent Form
&
Third Party Web Applications**



To parents and guardians,

At **Cobre Consolidated School District**, we use G Suite for Education, and we are seeking your permission to provide and manage a G Suite for Education account for your child. G Suite for Education is a set of education productivity tools from Google including Gmail, Calendar, Docs, Classroom, and more used by tens of millions of students and teachers around the world. At **Cobre Consolidated School District**, students will use their G Suite accounts to complete assignments, communicate with their teachers, sign into their classroom assigned Chromebooks (if applicable), and learn 21st century digital citizenship skills.

The notice below provides answers to common questions about what Google can and can't do with your child's personal information, including:

What personal information does Google collect?

How does Google use this information?

Will Google disclose my child's personal information?

Does Google use student personal information for users in K-12 schools to target advertising?

Can my child share information with others using the G Suite for Education account?

Please read it carefully, let us know of any questions, and then sign below to indicate that you've read the notice and give your consent. If you don't provide your consent, we will not create a G Suite for Education account for your child. If the **Cobre Consolidated School District** is not given permission to create a G-Suite for Education account for your child, your child may not be able to participate in some academic activities. This could include school based email that is often used as a communication tool by teachers and school personnel. Also, if your child is in a classroom that uses Chromebooks, your child would be unable to participate in these activities without an account.

It also provides privacy information for additional platforms that may be used by the district.

I give permission for **Cobre Consolidated School District** to create/maintain a G Suite for Education account for my child and for Google to collect, use, and disclose information about my child only for the purposes described in the notice below. I acknowledge the receipt and accept the conditions for use of other learning platforms that the district may use. I also acknowledge that if me or my child logs in to any of the platforms that are used by the school district, with or without signing this acknowledgement, implied consent is given by me as the student's parent/guardian or the student if they are of age to do so.

Thank you,

Cobre Consolidated School District

Full name of student

Signature of Student

Date

Printed name of parent/guardian

Signature of parent/guardian

Date

G Suite for Education Notice to Parents and Guardians

This notice describes the personal information we provide to Google for these accounts and how Google collects, uses, and discloses personal information from students in connection with these accounts.

Using their G Suite for Education accounts, students may access and use the following “Core Services” offered by Google (described at https://gsuite.google.com/terms/user_features.html):

- ✓ Gmail
- ✓ Google+
- ✓ Calendar
- ✓ Chrome Sync
- ✓ Classroom
- ✓ Cloud Search
- ✓ Contacts
- ✓ Docs, Sheets, Slides, Forms
- ✓ Drive
- ✓ Groups
- ✓ Hangouts, Hangouts Chat, Hangouts Meet, Google Talk
- ✓ Jamboard
- ✓ Keep
- ✓ Sites
- ✓ Vault
- ✓ Youtube

Google provides information about the information it collects, as well as how it uses and discloses the information it collects from G Suite for Education accounts in its G Suite for Education Privacy Notice. You can read that notice online at https://gsuite.google.com/terms/education_privacy.html You should review this information in its entirety, but below are answers to some common questions:

What personal information does Google collect?

When creating a student account, **Cobre Consolidated School District** may provide Google with certain personal information about the student, including, for example, a name, email address, and password. Google may also collect personal information directly from students, such as telephone number for account recovery or a profile photo added to the G Suite for Education account.

When a student uses Google services, Google also collects information based on the use of those services. This includes:

- ✓ device information, such as the hardware model, operating system version, unique device identifiers, and mobile network information including phone number;
- ✓ log information, including details of how a user used Google services, device event information, and the user's Internet protocol (IP) address;
- ✓ location information, as determined by various technologies including IP address, GPS, and other sensors;
- ✓ unique application numbers, such as application version number; and
- ✓ cookies or similar technologies which are used to collect and store information about a browser or device, such as preferred language and other settings.

How does Google use this information?

In G Suite for Education Core Services, Google uses student personal information to provide, maintain, and protect the services. Google does not serve ads in the Core Services or use personal information collected in the Core Services for advertising purposes.

Does Google use student personal information for users in K-12 schools to target advertising?

No. For G Suite for Education users in primary and secondary (K-12) schools, Google does not use any user personal information (or any information associated with an G Suite for Education Account) to target ads, whether in Core Services or in other Additional Services accessed while using an G Suite for Education account.

Can my child share information with others using the G Suite for Education account?

Cobre Consolidated School District We may allow students to access Google services such as Google Docs and Sites, which include features where users can share information with others or publicly. When users share information publicly, it may be indexable by search engines, including Google.

Will Google disclose my child's personal information?

Google will not share personal information with companies, organizations and individuals outside of Google unless one of the following circumstances applies:

- ✓ With parental or guardian consent. Google will share personal information with companies, organizations or individuals outside of Google when it has parents' consent (for users below the age of consent), which may be obtained through G Suite for Education schools.
- ✓ With **Cobre Consolidated School District**. G Suite for Education accounts, because they are school-managed accounts, give administrators access to information stored in them.
- ✓ For external processing. Google may provide personal information to affiliates or other trusted businesses or persons to process it for Google, based on Google's instructions and in compliance with the G Suite for Education privacy notice and any other appropriate confidentiality and security measures.
- ✓ For legal reasons. Google will share personal information with companies, organizations or individuals outside of Google if it has a good-faith belief that access, use, preservation or disclosure of the information is reasonably necessary to:
 - ✓ meet any applicable law, regulation, legal process or enforceable governmental request.
 - ✓ enforce applicable Terms of Service, including investigation of potential violations.
 - ✓ detect, prevent, or otherwise address fraud, security or technical issues.
 - ✓ protect against harm to the rights, property or safety of Google, Google users or the public as required or permitted by law.

Google also shares non-personal information -- such as trends about the use of its services -- publicly and with its partners.

What choices do I have as a parent or guardian?

First, you can consent to the collection and use of your child's information by Google. If you don't provide your consent, we will not create a G Suite for Education account for your child, and Google will not collect or use your child's information as described in this notice.

If you consent to your child's use of G Suite for Education, you can access or request deletion of your child's G Suite for Education account by contacting **Cobre Consolidated School District**. If you wish to stop any further collection or use of your child's information, you can request that we use the service controls available to limit your child's access to features or services, or delete your child's account entirely.

What if I have more questions or would like to read further?

If you have questions about our use of Google's G Suite for Education accounts or the choices available to you, please contact [insert contact information for the school administrator]. If you want to learn more about how Google collects, uses, and discloses personal information to provide services to us, please review the [G Suite for Education Privacy Center](https://www.google.com/edu/trust/) (at <https://www.google.com/edu/trust/>), the [G Suite for Education Privacy Notice](https://gsuite.google.com/terms/education_privacy.html) (at https://gsuite.google.com/terms/education_privacy.html), and the [Google Privacy Policy](https://www.google.com/intl/en/policies/privacy/) (at <https://www.google.com/intl/en/policies/privacy/>).

The Core G Suite for Education services are provided to us under [Google's Apps for Education agreement](https://www.google.com/apps/intl/en/terms/education_terms.html) (at https://www.google.com/apps/intl/en/terms/education_terms.html) [if school/district has accepted the Data Processing Amendment (see <https://support.google.com/a/answer/2888485?hl=en>), insert: and the [Data Processing Amendment](https://www.google.com/intl/en/work/apps/terms/dpa_terms.html) (at https://www.google.com/intl/en/work/apps/terms/dpa_terms.html)].

Cobre Consolidated School District

Staff and Use of Third Party Alternative Web Applications

Student and Parent Consent

This portion of consent is to cover the use of alternative web applications teachers may use to communicate within teacher groups, students, and parent/guardians. Please take into consideration that if you are consenting to the use of the following and the list of applications listed below consent guidelines are alternatives that may be used.

Consent

Before collecting any personal information ("Personal Information") from students under age 13, we require the "School Subscriber"—typically the students' school, school district, or teacher—to contractually consent to our information practices on behalf of such students' parents, as permitted by applicable law. We only collect students' Personal Information to provide the third party alternative web applications, for K-12 service to the School Subscriber, not for marketing or advertising, and, with the limited exception of our service providers, we do not share Personal Information about K-12 students with other parties except as directed by the School Subscriber or required or permitted by law, as set forth in this Privacy Policy and consistent with our agreements with our School Subscribers.

Information Collection

We collect the following categories of data from K-12 students:



- ✓ Information commonly used for identification, such as a user's name and other similar identifiers;
- ✓ Information about a student's school, including its location;
- ✓ Information about the student's device, network, and internet connection, such as IP address(es), MAC address, other device ID (UDID), device type, operating system type and version, and client version;
- ✓ Information about the student's use of the Zoom services, CISCO WebEx, Skype and our third-party service providers platform, including actions taken, date and time, frequency, duration, quantity, quality, network connectivity, and performance information related to logins, clicks, messages, contacts, content viewed and shared, calls, use of video and screen sharing, meetings, cloud recording, and other feature usage information ("Usage Information"); and
- ✓ Other information users – including teachers, school administrators, and students - upload, provide, or create while using the Service ("User-Generated Information"), as further detailed in the "User-Generated Information" section below.
- ✓ **We collect data in the following ways:**
 - ✓ When students are set up for, invited to, or use Zoom services, CISCO WebEx, Skype, by the very nature of the usage and the service, data is collected. We gather students' Personal Information from the School Subscriber, directly from the student as they interact with educational content on these platforms, directly from students' devices, and directly from someone who invites users to communicate with them via Zoom services, CISCO WebEx, Skype platforms (such as a meeting host). Some of this collection happens when a student or someone who wants to communicate with them via Zoom services, CISCO WebEx, Skype (e.g., a teacher or classmate) affirmatively submits that information. Some of our collection happens in the background – that is, it's automatically collected when users interact with our Products.
 - ✓ Zoom services, CISCO WebEx, Skype and our third-party service providers also automatically collect some information using methods such as cookies and other tracking technologies (further described below). Information automatically collected includes Internet protocol (IP) addresses, browser type, Internet service provider (ISP), referrer URL, exit pages, the files viewed on our site (e.g., HTML pages, graphics, etc.), operating system, date/time stamp, and/or clickstream data. We use this information to offer and improve our Services, and to trouble shoot for support. We do not use this information to deliver advertising or for any other purpose not related to the delivery and support of the Services.
 - ✓ We may collect Personal Information about K-12 students from the School Subscriber and authorized users of the district/school/teacher account, including Personal Information contained in "educational records," as defined by FERPA. Zoom services, CISCO WebEx, Skype maintains this information on behalf and at the direction of the School Subscriber and does not use the information for other purposes.

Thank you,

Cobre Consolidated School District